

## UNIVERSITY OF MIAMI EMERGENCY MANAGEMENT

The University of Miami's Office of Emergency Management (OEM) has primary responsibility for emergency preparedness on all UM campuses. At the Miller School of Medicine and UHealth, Emergency Management falls under the responsibility of the Department of Public Safety and works in direct coordination with the University OEM while interfacing with all campus academic, research, clinical and support units/sub-units.

### WHAT EMERGENCY MANAGEMENT DOES

- Maintains and continually refines the University's Comprehensive Emergency Management Plan, Medical Emergency Operations Plan, and Medical Campus unit/sub-unit level plans.

- Oversees all emergency communications systems, infrastructure, policies and procedures including the Emergency Notification Network (ENN), satellite phones, Government Emergency Telecommunications Service (GETS) cards and Amateur (HAM) radio.

- Ensures compliance with the National Incident Management System (NIMS) and other emergency management regulations.

- Coordinates and conducts training exercises to empower partners and stakeholders, test plans and refine processes.

- Develops and implements outreach programs to promote emergency management awareness and preparedness.

### ESSENTIAL EMPLOYEES

An Essential Employee is required to perform duties as directed by their supervisor before, during and after a disaster. These duties may not be consistent with normal, daily responsibilities.

Essential Employees are designated in [Workday](#). More information may be found at [miami.edu/prepare](http://miami.edu/prepare).

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## MITIGATION

### INFRASTRUCTURE ENHANCEMENTS

All UM campuses have physical infrastructure enhancements designed to mitigate against the effects of disasters. UM was one of the first institutions in the United States to be a part of the FEMA **Disaster Resistant University** program and receive a "Storm Ready" designation from the National Weather Service..

#### Specific Medical Campus Mitigation Enhancements:

- Backup Communications (*Satellite Phones, GETS cards, Radios*)
- Flood Protection (*elevating critical equipment, pumps, roofing*)
- Emergency Generators (*continuous power to critical equipment*)
- Fuel Stores (*continuous fuel supply to critical equipment*)
- Wind Protection (*window screens, shutters, anchoring*)
- Centralized Power & Chiller Plant

Units should continually identify potential mitigation projects and communicate them to Emergency Management for funding consideration.



## RECOVERY

### UREADY CONTINUITY PROGRAM



University of Miami Emergency Management oversees the web-based continuity program, "UReady." The system simplifies and facilitates the required annual emergency continuity planning process for units/subunits and will greatly aid in continuity operations if the University is impacted by a disaster.

**Who uses UReady?** Each unit/sub-unit has a designated Emergency Planner who enters and updates the emergency continuity plans for their unit.

**What information does UReady collect?** Specific information is collected on the Unit's organizational structure, critical functions, equipment, needs, resources, dependencies, and much more.

**What is the goal of UReady?** To assure that the University will continue to operate and meet its institutional missions regardless of any disaster impact.

**How is UReady accessed?** The UReady login page and useful resources are accessible through the UReady website at [www.miami.edu/uready](http://www.miami.edu/uready)

## PREPAREDNESS

### UNIT PLANNING, TRAINING & EXERCISING

UM Emergency Management creates all-hazard plans and coordinates with individual units/sub-units in their preparedness efforts. However, **it is the responsibility of each Unit to prepare and practice their own specific and unique emergency response and continuity plans!**

**Protect what your unit does!** Each unit/sub-unit must have plans that protect what is most important to them (emergency response plans) and determine how the unit will continue to operate if impacted by a disaster (continuity plans).



**Train personnel to respond!** Each unit/sub-unit must ensure that their personnel are knowledgeable and comfortable executing every aspect of their plans.

**Practice!** Each unit should test their plans and train personnel through realistic, scenario-based exercises.

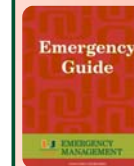
Contact Emergency Management for assistance or support with unit preparedness efforts.

## RESPONSE

### EMERGENCY NOTIFICATION NETWORK (ENN)

The Emergency Notification Network (ENN) is the comprehensive communications solution that allows the University to quickly disseminate urgent messages through multiple communication mediums when there is a condition which significantly threatens the health and safety of persons on the Medical Campus.

- SMS Text Message (*to cell phones*)
- Voice Message (*to cell phones*)
- Website Banners & Emergency Preparedness Website
- Rumor Control Hotline (*Medical: 305-243-6079*)
- Email (*to official University email address*)
- Social Networking/ RSS Feed
- VoIP Display and Speakerphone



Contact information must be registered/updated through **Workday** (employees) or **Canelink** (students).

The UM Emergency Guide provides specific action guidelines on how to respond to the most common hazards and threats the University is vulnerable to.

### CONTACT

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